# ALLEN COMMUNITY COLLEGE COMMON COURSE OUTLINE BUS 173 INTERNSHIP SEMINAR



## I. COURSE INFORMATION

- A. Business 173 Internship Seminar
- B. 3 credit hours
- C. No textbook required
- D. Prerequisites: None

### II. COURSE DESCRIPTION

This course provides students with an integration of professional and academic experience through internships with employers.

## III. LEARNING OUTCOMES

- A. Complete 135 hours of activities at a specified company or organization
- B. Develop a resume
- C. Explore career options and gain general work experience
- D. Complete assignments that encourage reflection on the internship experience

## IV. MAJOR CONTENT AREAS

- A. Activities
- B. Resume
- C. Work experience
- D. Reflection on experience

## V. ASSIGNMENTS (may include but are not limited to)

- A. Completion of resume
- B. Work related activities assigned by company or organization

## VI. **EVALUATION METHODS** (may include but are not limited to)

- A. Performance
- B. Assignments
- C. Journal
- D. Participation
- E. Evaluations