

I. COURSE INFORMATION

- A. Allied Health NHA 263 Pharmacy Technician Topics
- B. 3 credit hours
- C. Neville, Judith. *Pharmacy Technician Exam Review Guide*. 1st ed. Massachusetts: Jones Bartlett, 2013
- D. Prerequisites: Successful completion of NHA 237 and NHA 238 or consent of the instructor

II. COURSE DESCRIPTION

This course is designed to help prepare the Pharmacy Technician student for certification examination. The course will include test-taking tips for standardized tests, certification FAQs, a review of major course content areas, and employment preparation.

III. LEARNING OUTCOMES

- A. A review of what is required to set-up patient profiles and properly process medication orders to include the storage and handling of medications
- B. A review of mathematical concepts and formulas necessary for success on the national exam
- C. A review of the importance of pharmacology, medications, and body systems
- D. A review of information regarding law and ethics as related to pharmacy practice
- E. An overview of the role of the pharmacy technician in controlling inventory and the upkeep of pharmacy stock
- F. A review of important technologies useful in pharmacies
- G. A review of the importance of communication in the pharmacy
- H. A review of tips for taking standardized tests
- I. Discussion of career preparation to include resumes and interviews

IV. MAJOR CONTENT AREAS

- A. Serving patients
- B. Filling medication orders
- C. Pharmaceutical calculations
- D. Pharmacology
- E. Pharmacy law
- F. Medication inventory and control systems
- G. Administration and management of pharmacy practice
- H. Employment preparation

V. ASSIGNMENTS (may include but are not limited to)

- A. Reading
- B. Assignments
- C. Interaction
- D. Exams

VI. EVALUATION METHODS (may include but are not limited to)

- A. Quizzes
- B. Discussions
- C. Written assignments
- D. Practice exams